

FLAGG-ROCHELLE PUBLIC LIBRARY DISTRICT
Board of Trustees - Regular Session
Minutes: June 15, 2017

Trustees Present: Jacqueline Dickow, Mary Merema, Teresa Haggstad, Sue Sevedge, Lanning Nicoloff, Darci Waltrip.

Absent: R. Michael Scanlan

Also Present: Sarah K. Flanagan, Library Director; Connie Avery, Assistant Director.

Call to Order: Board President, Jacqueline Dickow called the meeting to order at 7:05pm.

Minutes: A motion was made by Mrs. Sevedge and seconded by Mrs. Haggstad to approve the minutes of the May 18, 2017 meeting. The motion carried.

Finances: The Vendors' List from June, 2017 was presented. It was pointed out by Mrs. Flanagan that expenses for the month were \$22,871.12. A motion was made by Mr. Nicoloff and seconded by Mrs. Merema to accept the Vendors' List. The motion carried. The Financial Report for May, 2017 was presented. Mrs. Flanagan reported that there was \$133,265.37 remaining for the fiscal year.

Unfinished Business: Mrs. Flanagan reported that the inside work on the sprinkler system upgrade is complete. The outside front drainage is in need of work. This will be studied in the future. The suggestion was brought up about testing for radon and testing for additional chemicals in the water. Mrs. Flanagan has been in contact with Sue Messer, Acting City Manager. The City Attorney is looking into the annexation for the Rochelle Railroad project.

Recognition of Visitors: There were none present.

Committee Reports: The Personnel committee had met on Tuesday, June 13th to discuss minimum wage, evaluations of employees and salaries for the coming fiscal year. The report was presented by Mrs. Sevedge. Following the report, a motion was made by Mrs. Sevedge and seconded by Mrs. Haggstad to raise the minimum wage to \$9.75, to add 75 cents to each part time employee's salary to match the raise in minimum wage and then to give each part-time employee a 3% raise across the board. This would make an annual total for personnel \$235,384.00 for the coming fiscal year. The motion carried.

New Business: A motion was made by Mrs. Merema and seconded by Mrs. Sevedge to update the banking resolutions by adding Mr. Nicoloff and removing former Board member, Mrs. Craven. The motion carried. Ordinance 16-4, concerning Meeting Dates for Fiscal Year 2017-2018 was presented. A motion to pass this ordinance was made by Mr. Nicoloff and seconded by Ms. Waltrip. In a roll call vote: Jacqueline Dickow—aye, Teresa Haggstad—aye, Mary Merema—aye, Lanning Nicoloff—aye, R. Michael Scanlan—absent, Susan Sevedge—aye, Darci Waltrip—aye. The motion was carried. Ordinance 16-5, concerning Wages of Employees on Public Works Act was presented. A motion to pass this ordinance was made by Mrs. Sevedge and seconded by Ms. Waltrip. In a roll call vote: Jacqueline Dickow—aye, Teresa Haggstad—aye, Mary Merema—aye, Lanning Nicoloff—aye, R.

Michael Scanlan—absent, Susan Sevedge—aye, Darci Waltrip—aye. The motion was carried. Mrs. Flanagan reported that she has been working with Frontier to settle the billing situation. She also reported that our handyman, Ray Gruber had been looking into the light bulb situation and had found LED replacement bulbs which would use the current fixtures and some used no ballasts. A motion was made by Mrs. Merema and seconded by Ms. Waltrip to proceed with the replacements using the \$21.00 bulbs that take no ballasts. The motion carried. The Board members were encouraged to move to the upstairs office following the closing of the meeting to look at examples that were in use.

Librarian's Report: Mrs. Flanagan reported that summer activities had started. Our staff was trained for CPR and AED certification. A \$1,000.00 grant from the Rochelle Community Foundation paid a portion of for the AED and cabinet. The Library paid the remainder plus the cost of the class. Anderson Plumbing has been installing the new faucets. When this is completed, we will be having the water re-tested for lead. Mrs. Flanagan and Mrs. Avery have been volunteering at Hub Project for the past few Wednesdays. Mrs. Flanagan has also been helping with the Rotary Wednesday Summer Lunch program. We will be having a special presentation by the author and illustrator of the Trees That Feed coloring book at our Summer Reading group on June 20th. The staff will be participating in the July 4th parade.

Adjournment: Ms. Waltrip moved and Mrs. Haggstad seconded the motion to adjourn the meeting at 7:55pm.

Connie S. Avery
Recording Secretary

Approved: